



Wedding Packages

Creativity | Affordability | Perfection

Consultation Only:

Each package contains an initial consultation. This gives the couple an opportunity to learn about Ace of Events, while our team gets to learn about the couples' special day. This is for the couple that doesn't know where to start or has already started the process, but would like an expert to guide them towards the right direction. It's perfect for the couple that wants the guidance of a wedding planner without purchasing a package. One of our expert wedding consultants will meet and go over any questions the couple may have.

Partial Wedding Planning Only:

This package is for the couple that has started the planning, found the venue and other major items that may be needed in planning their wedding but now need someone to help them complete it. It covers all the unfinished details that the couple needs assistance with and helps make the couples vision a reality.

- Initial consultation with the couple
- Assistance in location of the ceremony and reception venues if needed
- Schedule appointments and accompany the couple to vendor meetings
- Review theme, design and décor for events
- Ongoing updates and consultation with the couple about vendors services/products
- Assist with the choosing of unique invitations if needed
- Assistance with tracking RSVP's and guest accommodations
- Itinerary, time line and development of events
- Prepare itinerary to be provided to vendors
- Walk-through with the couple and vendors at the selected sites
- Meeting reviews of all details with the couple, the month and week of the events

This package has a lot of room for improvising so please feel free to discuss other options with our expert wedding consultants. Ace of Events can provide as much or as little assistance as you require.

Month of Coordinating and Planning:

This package is for the couple that prefers to plan most of the wedding, yet still require a little more assistance. Clients that would like to enjoy the last month of their engagement by having a professional take the burden of tying up loose ends and last minute arrangements.

- Meet with the couple 4 to 6 weeks prior to the events and cover step-by-step details
- Unlimited phone and email availability
- Review vendor contracts
- Review theme, design and décor for the events
- Develop or review itinerary and time line of events
- Prepare itinerary to be provided to vendors
- Ongoing updates and consultation with the couple about vendors services/products
- Assistance with tracking RSVP's and guest accommodations
- Walk-through with the couple and vendors at the selected sites
- Meeting reviews of all details with the couple the week of the events

Day of coordinating and planning can also be added to this package. Please review "Day of Coordinating and Planning" package for more details.



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Day of Coordinating and Planning:

This package is for the couple that has done all the pre-planning for their special day, but would like to sit back and enjoy the day with their family and friends. A lot goes into planning a wedding and after spending so much time and effort doing so, why not sit back and enjoy the day and let Ace of Events take care of the rest.

- Meet with the couple prior to the event and discuss step-by-step details
- Unlimited phone and email availability
- Prepare itinerary and time line of events for bridal party and vendors
- Preparation of rehearsal if needed
- Collection of wedding items before the day of the event: place cards, guest book, toasting glasses, cake server, programs, favors, photographs, etc.
- Attendance and direction of vendors day of the event
- Oversee all details – proper setup and breakdown
- Assist with handling out wedding flowers, etc
- Cue musicians or music for events
- Assist with wedding party or guest who have special needs
- Gathering wedding party and family members for pictures as needed.
- Lining up and cueing the wedding party at events
- Coordinate the timing of events from beginning to end
- Supervising and communicating with the banquet captain and staff
- Ready and available to handle unexpected situations
- Make sure things are on schedule
- Coordinate proper vendor payments
- Coordinate the collection of gifts, guest books, and other personal items
- Management of entire event from sunrise and until the last chair is tacked and put away.

We at Ace of Events take great pride in putting on a perfect event. A lot goes into doing that with numerous different professionals working together for hours. We have Aced this skill and understand the complexity behind putting on a event but we keep that ‘backstage’ and let the guests see the event unfold perfectly.

Complete Wedding Planning and Coordinating:

This package is for the couple that wants guidance from start to finish. It covers all of the details that go into making a wedding truly memorable. Having Ace of Events take care of all the research and coordinating, the couple can put their time and energy into the fun and exciting part of the planning process. To get an idea of what Ace of Events has to offer, please review all of our packages. We will provide as much or as little assistance as you require. There is always room for improvising so please feel free to discuss other options with our expert wedding consultants.